

## Scrutiny Work Programmes 2022/23

### Summary of main topics and meeting dates

Committee	Topic areas	Meetings
<b>Corporate</b>	<ul style="list-style-type: none"> <li>• Inflation, Budget and Gainshare</li> <li>• Staffing (incl recruitment &amp; retention)</li> <li>• Accomodation and other corporate projects (incl ICS, Cyber Security, social value in procurement)</li> </ul>	<ul style="list-style-type: none"> <li>• 23 September 2022</li> <li>• 18 November 2022 (Mayors Question Time)</li> <li>• 20 January 2023</li> <li>• 10 March 2023</li> </ul>
<b>Transport &amp; Infrastructure</b>	<ul style="list-style-type: none"> <li>• Bus Service Improvement Plan (BSIP)</li> <li>• Active Travel</li> <li>• Decarbonisation and Behaviour Change</li> <li>• Freight, Waterways &amp; Rail</li> <li>• Consultation and Planning</li> </ul>	<ul style="list-style-type: none"> <li>• 22 September 2022</li> <li>• 17 November 2022</li> <li>• 19 January 2023 (Mayors Question Time)</li> <li>• 9 March 2023</li> </ul>
<b>Economy</b>	<ul style="list-style-type: none"> <li>• The state of the region's economy</li> <li>• Cost of Living crisis</li> <li>• Skills and the Adult Education Budget</li> </ul>	<ul style="list-style-type: none"> <li>• 21 September 2022</li> <li>• 16 November 2022</li> <li>• 18 January 2023</li> <li>• 15 March 2023 (Mayors Question Time)</li> </ul>
<i>All Committees</i>	<ul style="list-style-type: none"> <li>• Mayors Pledges</li> <li>• Work Programme</li> </ul>	

## Corporate Scrutiny Committee

Meetings	Topics	Attendees	Objectives
<b>23 September 2022</b>	<b>Inflation &amp; Budgets</b>	<i>Director of Corporate</i>	Discuss the impact of inflation on strategy, projects and finances and what plans and measures are in place to mitigate the issue.
	<b>Update – Social Value in Procurement</b>	<i>Head of Procurement</i>	Update (from March 2022 meeting): to better understand the principles, practice and examples of social value in procurement and suppliers.
<b>18 November 2022</b>	<b>Mayor’s Question Time</b>	<i>Mayor Tracy Brabin &amp; Chief Executive</i>	Question the Mayor on matters pertaining to corporate scrutiny since her last attendance in November 2021.
<b>20 January 2023</b>	<b>Staffing (incl recruitment &amp; retention)</b>	<i>Head of HR</i>	Expand on the discussion at the March 2022 meeting, and explore the CA’s current strategy and workstreams regarding the workforce and what extent the challenges, including around recruitment and retention, are being addressed.
	<b>Draft Budget 2023/24</b>	<i>Director of Corporate</i>	Scrutinise the draft budget 2023/24, especially with regards to risk management, safeguards and ‘Plan Bs’ with regards to expected inflation and economic conditions.
	<b>Update - Assurance Framework</b>	<i>Head of Portfolio Management</i>	Consider changes to the Assurance Framework during its annual review, especially with regards to current economic pressures on capital projects.
<b>10 March 2023</b>	<b>Wellington House Refurbishment Project</b>	<i>Director of Corporate</i>	Using the accommodation project as a case study into the authority’s project management performance and principles – and consider whether the project achieved its goals, added value and performed well.
	<b>Update – Integrated Corporate System</b>	<i>Director of Corporate</i>	Update (from March 2022): on project development and progress
	<b>Update – Cyber Security</b>	<i>Head of ICT</i>	Update (from March 2022): on developments and progress
<b>Workshops (dates TBC)</b>	<b>Workforce and staffing</b>	<i>Head of HR</i>	Receive update on staffing issues since March 2022 and determine scope of January 2023 meeting’s discussion.
	<b>Budget and Gainshare</b>	<i>Head of Finance</i>	Consider budget 23/24 and Gainshare plans – with particular attention to inflation and economic conditions and risk management.

## Transport & Infrastructure Scrutiny Committee

Meetings	Topics	Attendees	Objectives
22 September 2022	<b>Update – Bus Service Improvement Plan</b>  <i>(with focus on real time information)</i>	<i>Director of Transport Services &amp; RTI System Manager</i> --- <i>Dr Ben Hanson, Leeds University</i>	Monitor progress of Bus Service Improvement Plan (since November 2021) with particular attention to Flexi Bus Scheme and Real Time Information systems.
17 November 2022	<b>Decarbonisation</b>	<i>Director of Transport Services &amp; Director of Transport Policy</i> <i>Poss: Delivery, Strategy officers</i> --- <i>Mott Macdonald report authors</i>	Understand and identify <ol style="list-style-type: none"> <li>1. issues raised in the Mott Macdonald report and what has changed since, in terms of actions and strategies.</li> <li>2. CA's direct purview/control and what can it influence indirectly.</li> <li>3. possible solutions, including strategic gaps in CA decarbonisation activity e.g. waterways and inland ports, rail freight, PLVs/e-bikes, motorbikes, etc.</li> </ol>
19 January 2023	<b>Mayor's Question Time</b>	<i>Mayor Tracy Brabin &amp; Chief Executive</i>	Question the Mayor on matters pertaining to transport and infrastructure scrutiny since her last attendance in January 2022.
9 March 2023	<b>Consultations and Planning</b>	<i>Director of Transport Services</i>	Review consultation and planning processes and whether they sufficiently consider transport links and infrastructure, and whether they take into account the views of residents (especially on active travel)
	<b>Update – Bus Service Improvement Plan (BSIP)</b>	<i>Director of Transport Services</i>	Update (since September 2022): on improvement of real time information system accuracy, engagement with bus companies on data and service cuts, and future of bus funding.
<b>Workshops or other updates</b> <i>(dates TBC)</i>	<b>Bus Service Cuts</b>	<i>Director of Transport Services</i>	Consider recently announced bus service cuts by regional bus operators and plans to lessen the impact on residents
	<b>Update – Mass Rapid Transit (MRT) and Rail Reforms</b>	<i>Director of Transport Services</i>	Update (since March 2022): on plans to develop mass transit system for WY and impact and progress of rail reforms
	<b>Active Travel</b>	<i>Director of Transport Services</i>	Update on active travel progress and plans, with particular attention on disability access, consultations and public opinion, and e-bikes
	<b>Behaviour Change</b>		Expand on Behaviour Change session at March 2022 meeting and discuss progress and plans on decarbonisation and active travel, including:

			<ul style="list-style-type: none"><li>• Carbon emission targets</li><li>• 'Low Traffic Neighbourhoods',</li><li>• 'the last mile'</li><li>• possibility and accessibility of e-bikes</li><li>• Active travel</li><li>• 'Nudge Unit' and 'Tyndall Manchester' research on influencing behaviour change</li></ul>
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## Economy Scrutiny Committee

Meetings	Topics	Attendees	Objectives
<b>21 September 2022</b>	<b>Update – The state of the economy and cost of living crisis</b>	<i>Head of Economic Policy Research &amp; Intelligence</i>	Update on the state of the economy and cost of living crisis, with some attention to impact of Brexit, inflation, cost of living crisis, and skills.
<b>16 November 2022</b>	<b>Adult Education Budget (AEB) and Labour Market Assessment</b>	<i>Head of Employment and Skills Research &amp; Intelligence Head of Economic Policy</i>	Explore current labour conditions and how new powers and funding from the Adult Education Budget (AEB) meets the short term and long term needs – with particular focus on if AEB to FE providers has been well spent, what success looks like and how we compare to other regions.
<b>18 January 2023</b>	<i>To be confirmed</i>		
<b>15 March 2023</b>	<b>Mayor’s Question Time</b>	<i>Mayor Tracy Brabin &amp; Chief Executive</i>	Question the Mayor on matters pertaining to economy scrutiny since her last attendance in March 2022.
<b>Workshops (dates TBC)</b>	<b>TBC</b>		<i>Consider whether the £6 million of capital grants to manufacturers (for procurement of machinery etc.) is giving a tangible return on the investment.</i>